



KEY STAGE 4
WELCOME TO THRIFTWOOD COLLEGE



MRS. GEORGINA PRYKE
EXECUTIVE HEADTEACHER

Welcome to Thriftwood College.

We pride ourselves in offering a diverse, full, and functional curriculum to prepare our young people for the challenges of adulthood. The continued focus on developing independently responsible and resilient learners who are motivated to progress and achieve, is the foundation of our curriculum. Collaboration, the development of effective learning behaviours and tolerance is built alongside. We will work with you, as parents, to help our young people to create and shape their own future.

Key Members of Staff



Mr. Jon Hutchings
Acting Head of
College



Mrs. Lisa Walker
Assistant
Headteacher



Mr. Simon Kyndt
Assessment & Curriculum
Lead



Mrs. Janine Cavey
Pastoral & Family
Engagement Manager



Mrs. Frances Satterley
Pastoral Support
Manager

Key Stage 4 Tutor Team



Ms. Annabelle
Dyas



Ms. Lauren
Harris



Mr. James
Eade



Mr. Kristian Fulljames



Mrs. Katy Binks

The Pastoral Team

Janine Cavey , Frances Satterley & Lisa Walker form the College pastoral team which has an open door policy. The pastoral team welcome contact from families and work in partnership to secure the best outcomes for the students. If you require any support please call them on 01245 262779, they will be happy to help you. They also work in collaboration with external agencies to co-ordinate interventions that the students may need to assist them.



The Sensory Room

The Sensory room is a quiet, calm space where students can come to relax, take some time out and have a chat. This is also where the pastoral office is found.

The Well-Being Hut

This is another quiet, calm space. This is used for small group work. It is also where our counsellor is based on a Tuesday & Wednesday



Our College Code

ENRICH

Our College code was designed in collaboration with our students. Staff and students are all expected to follow the code to maintain a community where everyone feels safe, valued and able to learn.

Enterprise

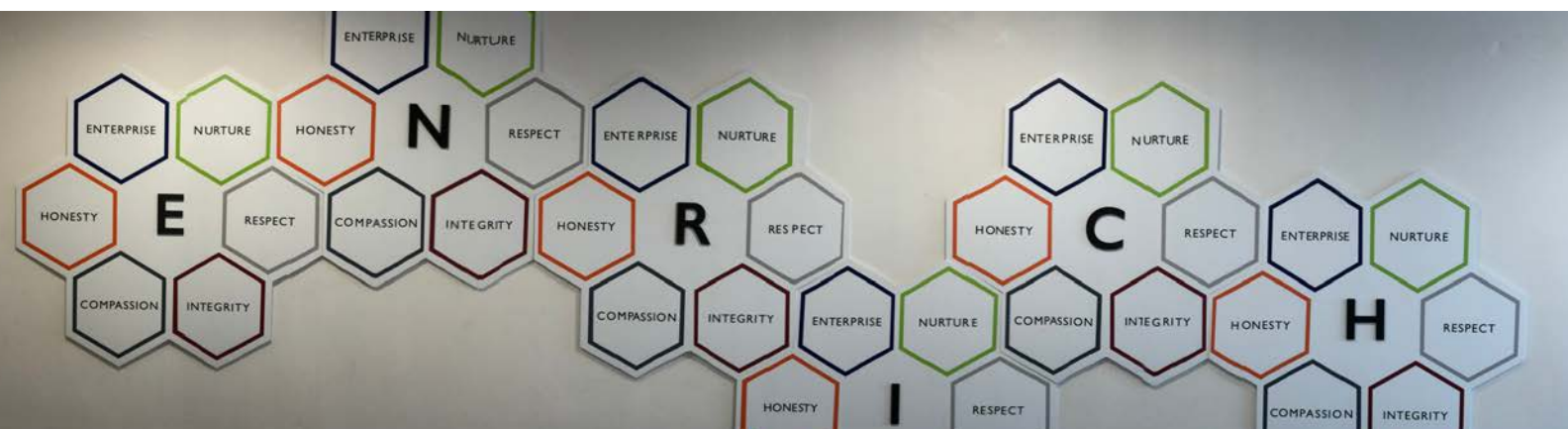
Nurture

Respect

Integrity

Compassion

Honesty



College Uniform

Main Uniform

- Black/Grey trousers or knee length skirt (no tracksuit bottoms)
- White shirt or Polo Top
- Burgundy School Jumper (no hoodies)
- Sensible Black Shoes/Plain Black Trainers
- Navy Blazer optional (school badge optional, available from the College office)
- Ties are optional

Sports Kit

- Plain T-Shirt, Shorts, Tracksuit bottoms (for the winter), trainers, roll on deodorant



Mobile Phones

We believe that our students need to learn to use mobile phones appropriately and understand the boundaries around them. We hope that this will prepare them for the workplace. However, it is expected that students will respect safety guidelines as follows:

- Not making calls or sending texts in lessons
 - Not taking photographs or videos of staff or fellow students
 - Not using internet sources inappropriately
- Online Safety is part of our PSHCE and ICT curriculum to support their safe use.

Parents are respectfully asked not to telephone or text their child during key teaching hours of the College day, as this causes disruption and can unsettle the individual concerned. For emergencies and to inform your child of changes to daily plans, please telephone the College reception, who will be pleased to pass on a message.

Therefore, students are allowed to bring mobile phones to College. In lessons they need to be turned off or on silent and in their bags. On occasion, students may be directed to use them for a specific purpose within the lesson. This is at the discretion of the teacher.

Smart watches are not allowed unless they are used for a specific purpose and this has been agreed with the College.

During break times there are dedicated 'phone zones' where students may use their phones.



The College Day

9.30- 9.50

Tutor Time- register, run through of the day

9.50- 10.50

Maths or English

10.50- 11.10

Break Time

11.10-12.10

Maths or English

12.10-1.00

Lesson

1.00-1.40

Lunch Time

1.40-2.05

Tutor Time-register & check-in

2.05-3.25

Afternoon Lessons

3.30

Home Time

Lunch Time

At lunch time students can purchase a College lunch for £2.50.

Each day there is a hot option and a cold option.

They eat their lunch in the hall.

Fizzy drinks are NOT allowed.

After eating they go outside to socialise with friends. They can go on to the yard, the outdoor gym equipment or play football on the Astroturf.

A variety of lunchtime clubs are also on offer such as Chess, girls club, boys club, film club and sign language.





Enrichment Fridays

On Fridays the timetable is different to the rest of the week.

Students spend time with their tutor groups reviewing the week. They think about what went well, what didn't go so well and what they might do to improve things in the future.

For the rest of the day they take part in a variety of activities. This might include trampolining, clay modelling, circus skills, riding bikes, baking and much more.

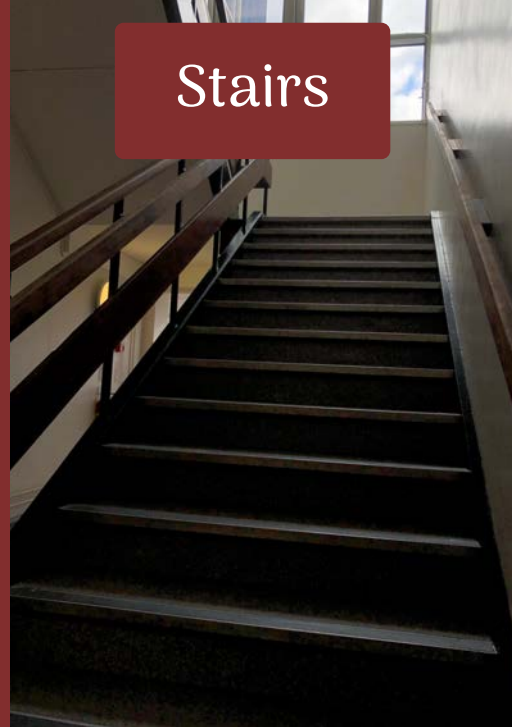
This gives students the opportunity to learn new skills, become more independent and to be sociable.



ICT room



Stairs



Key Areas around the College

Classroom



The Maker Lab



Kitchen



The Lift



The Science Lab



The Hall



The Yard



Picnic Area



Astroturf



The 'T' Room



Field



Medical Needs

If you have any questions or concerns regarding medical matters or dietary needs, please contact the College office in order to discuss on an individual basis.

First Aid

Most of our staff are trained in first aid. We can also give out prescription medication that needs to be administered during the College day. If your child needs to take daily medication, please ensure the medication has a named prescription label, is in date and is replaced before it expires. We are not legally permitted to administer out of date medication.



Medical Conditions

It is important that we are fully informed of any medical condition which may affect your son/daughter.

If your child has a more complex medical condition such as Epilepsy, please ensure that you have an up to date care plan in place signed by your doctor/nurse before your child starts College. We are unable to administer any medication without a care plan or without appropriate training. Please note that we have scarce support from Health services.

Communication

Contact between home and College is very important. It is vital that we have up to date information regarding your address, phone number and emergency contact numbers. Please complete the 'Student Information Form', giving us as much information as you can-and remember to let us know when you get a new mobile phone, change your place of work or move house.

All phone calls will be taken at reception and they will be able to direct you to the most suitable member of staff. It may not be possible to speak to the Head of College should you phone. However, we do ask that you give as much information as possible to reception, to ensure that your query is directed appropriately. Staff have many commitments and unless it is an emergency, it is likely that they will respond to you by the end of the working day. If you need to see us urgently we have an open-door policy.



We would ask that all parents/carers be civil and reasonable when speaking to staff members. Please try to keep calls to a minimum to ensure the College runs smoothly.

We also use *Arbor* to communicate with our families by email and text, and ask that you complete the 'Parental Consent Form' included in the Welcome Pack. Our website is updated on a regular basis and it is important that you check this regularly, especially with regard to College closures and changes to events.

Key Dates

Please note that our leavers finish on the last Friday of June.

Thriftwood School and College Term and Holiday Dates Year 2021-2022

September 2021							October 2021							November 2021							December 2021						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
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6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

January 2022							February 2022							March 2022							April 2022						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
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24	25	26	27	28	29	30	28							28	29	30	31				25	26	27	28	29	30	
31																											

May 2022							June 2022							July 2022							August 2022						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
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30	31																										

	= Schooldays/ Weekends		= School Holidays		= Bank Holidays		= Staff Training Days (INSET – No Students)		= TRUST INSET Day TBA
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Autumn Term:	Tuesday 1st September 2021 – Friday 17th December 2021 <i>Half Term: 26th October – 30th October</i>	73 days
Spring Term:	Tuesday 4th January 2022 – Friday 1st April 2022 <i>Half Term: 14th February – 16th February</i>	59 days
Summer Term:	Tuesday 19th April 2022 – Wednesday 20th July 2022 <i>Half Term: 31st May – 3rd June, and May Bank Holiday, 2nd May</i>	63 days 195 days

We look forward to seeing you at
Thriftwood College.

If you have any questions please feel
free to contact us.

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