



Thriftwood

School and College

website: www.thriftwoodschool.com

24th September 2026

Dear Parents and Carers,

Parents' Evening and Next Steps Event Wednesday 30th September 2026 / 4.00pm – 7.00pm

We are delighted to invite you to our Parents' Evening and Next Steps Event. This event provides an excellent opportunity to meet with your young person's tutor to discuss college life and raise any questions or concerns you may have. We value the important partnership between home and college and look forward to working together.

Please indicate your preferred appointment time using the response form below. Whilst we cannot guarantee specific times, we will do our very best to accommodate your preference. Once all responses have been received, tutors will allocate slots and confirmation of your appointment time will be sent home with your young person.

As appointment times are limited, we kindly ask that you arrive promptly and keep to your allocated slot wherever possible. Should you feel that you need more time to discuss your young person's progress, a separate meeting can be arranged, or the matter can be discussed as part of the annual EHCP review which will be held later this term (details to follow). It is unlikely that the tutor will be able to see you earlier or later than your appointment.

Please find attached an Adult View Form, which gives you the opportunity to share your views about your young person. **Please complete the form and return it to college either before, or at Parents' Evening.**

Running alongside Parents' Evening in the college hall will be our Next Steps Event/Careers Fair. This is a valuable opportunity to meet representatives from a range of external SEND providers and support services, who will be available to offer guidance, information and advice regarding future pathways. We encourage families to take advantage of this opportunity to begin exploring the options available for their young person's future.

We very much look forward to welcoming you to college and meeting with you on the evening.

With all good wishes,

Lisa Walker

Ms Lisa Walker
College Lead

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PLEASE RETURN THIS SLIP TO COLLEGE NO LATER THAN 28th SEPTEMBER 2026

Parents' Evening - Wednesday 30th September 2026

Name of learner Tutor Group.....

Please indicate in the box below your preferred time slot. We will return this to you with a confirmed appointment.

Face to face meeting	4.00pm – 5.00pm	5.00pm – 6.00pm	6.00pm – 6.50pm
Preferred time slot – please tick box			
For college use only			
Your appointment time is:			

Executive Headteacher - School & College: Mrs Georgina Pryke BSc (Hons) PGCE NPQH

School Lead: Mrs Ruth Saban
Slades Lane, Galleywood, Chelmsford, Essex CM2 8RW
Telephone: 01245 266880

College Lead: Ms Lisa Walker
Fox Crescent, Chelmsford, Essex CM1 2BN
Telephone: 01245 262779

